



westside
HEALTH CARE DISTRICT

119 Adkisson Way Taft, CA 93268 (661) 765-7234

FACILITIES COMMITTEE MEETING

Friday, December 15, 2017 9:00AM

1. CALL TO ORDER

The meeting was called the meeting to order at 8:58 am, President, Eric Cooper led in the Pledge of Allegiance. Those present were:

Eric Cooper	Board President
Darren Walrath	Board Member
Gerald Starr	Executive Director

Also Present: Ryan Shultz, Administrative Intern; Glenn Black, Medical CACHE Project Contractor

2. PUBLIC INPUT

None

3. UPDATE DISASTER PREPAREDNESS MEDICAL CACHE; PROJECT WALK

Mr. Starr and Mr. Shultz gave a brief overview of the planning and progress to date for the Disaster Preparedness Medical Cache project. Noted was the City of Taft correspondence with a commitment NTE \$14,000 in support of the project. Mr. Shultz noted that the County's correspondence supporting the project was being prepared. Those in attendance then toured the adjacent project location. Mr. Black explained the need for repairs to the existing rafters and noted the return to the T-bar ceiling concept. After a general tour of the building and project areas there was agreement that the additional cost for project to repair the rafters was justified. Board members also recommended review of the exterior lighting and upgrade, if necessary, and, an additional project to upgrade the security and appearance of the area where the HVAC equipment will be located.

4. CLINIC PROJECT UPDATES:

- **Architect, Financing Progress and Overall Project Schedule:**

Mr. Starr noted that 100% construction documents date was 12/22/17 with delivery of documents to the City for Agency review would be 12/26/17. He further noted that there was a teleconference scheduled today to begin to review and integrate the project construction schedule with the USDA loan application review, approval and funding schedule. This is necessary to avoid where possible construction schedule delays due to unforeseen USDA timing in reviewing the project during their review/approval process.

Mr. Starr also noted that Mr. Hicks is scheduling an on-site review of the USDA application on January 3, 2018 prior to delivery of the completed application to their Fresno office.

- Discussion of Planning Commission Site Review;
Mr. Starr gave a brief review of the City of Taft Planning Commission site review of the project on December 6, 2017. The Commission approved the project site review noting the Planning Department's on-going participation in the project's review process.

5. DISTRICT PART-TIME MAINTENANCE STAFF UPDATE

Mr. Starr reported that our part-time maintenance person has taken another position. Our brief experience with a part-time maintenance employee was positive. We will begin recruiting a replacement.

6. COMMITTEE MEMBER INPUT

- Board members and Mr. Starr expressed appreciation for Mr. Shultz' oversight of the Disaster Preparedness project.
- Board members recommended alarming the "Garage" facility given that there will be medical supplies and equipment in that location.

7. CLOSED SESSION

None

8. ADJOURNMENT:

Mr. Cooper moved and Mr. Walrath seconded the meeting be adjourned at 9:50 AM. Motion carried.

Respectfully Submitted:



Eric Cooper, Committee Member